



BUY LOCAL! EAT WELL!

2010 Prepared/Processed Food Vendor Application

Your Name: _____

Business Name: _____

Address: _____ City: _____ Zip: _____

County: _____ E-mail: _____

Home Phone: _____ FAX: _____

Business Phone: _____ Cell Phone: _____

Which number is best to reach you in case the market is cancelled? _____

Web-site address (if applicable) www. _____

May we list your farm and display photos on www.allenneighborhoodcenter.org?

Yes ____ No ____

Please briefly describe all of the food item(s) you wish to sell. Feel free to attach a menu or more detail to this application if necessary.

If we are unable to accept your participation in this season, would you like to be put on our waiting list so that we may contact you when there is an opening?

Yes ____ No ____

Hours/Attendance

The Allen Street Farmers Market is held on Wednesdays and is located in the parking lot surrounding the Allen Neighborhood Center at 1619 E. Kalamazoo St. in Lansing, MI. Following are the hours of operation – please note the shift after Labor Day:

May 12, 2010 through August 25, 2010

2:30 PM to 7:00 PM

September 1, 2010 through October 27, 2010

2:30PM to 6:30PM

The ASFM will be open rain or shine. It is expected that Vendors will be in place at the market by 2:00 p.m. and ready for the public by 2:30 p.m. Due to safety concerns, no vehicle will be allowed to enter the market after 2:00 p.m. Vendors are expected to remain in place until the closing of the market. Contact the Market Manager in advance of any unusual circumstances. You may be relocated near an exit in these cases.

Food Handling/Service Regulations:

Allen Neighborhood Center requires food vendors to be in full compliance with all food service regulations. Inspectors will spontaneously visit the market throughout the season. Copies of all licenses required for your business to vend at this market must be submitted prior to your participation.

Fee Structure

Flat Rate – prearranged each time depending on availability

The fee for each vendor spot is **\$12.00**.

If a vendor wishes to reserve a specific spot, for specific markets, they have two options:

A. Prepaid Spots

Vendors who chose to prepay for the entire season will be charged **\$200.00** (\$8.00/day X 25) for one spot and will have that spot automatically reserved for the season. The prepaid amount is due in full no later than one week prior to the first market.

OR

B. Reservation Agreement

If a vendor wishes to reserve a spot for specific dates, but would rather pay their fee on a weekly basis, they will be required to fill out an additional Reservation Agreement for each spot to be reserved.

Each reserved spot designated in the Reservation Agreement will cost **\$9.00** per market.

Please check which payment option(s) you are interested in:

Flat Rate

Prepay for entire season

Reservation Agreement

Please indicate the dates you wish to be considered for participation for the 2010 season. Participation is based on the availability of space as well as on product need and will be confirmed by the Market Manager. Vendors have the option of reserving a spot by completing a reservation agreement with the Market Manager:

Entire Season

- | | | |
|--|---|--|
| <input type="checkbox"/> May 12 | <input type="checkbox"/> July 7 | <input type="checkbox"/> September 8 |
| <input type="checkbox"/> May 19 | <input type="checkbox"/> July 14 | <input type="checkbox"/> September 15 |
| <input type="checkbox"/> May 26:
<u>Starts and Herb Festival</u> | <input type="checkbox"/> July 21 | <input type="checkbox"/> September 22 |
| <input type="checkbox"/> June 2 | <input type="checkbox"/> July 28 | <input type="checkbox"/> September 29:
<u>Apple Festival</u> |
| <input type="checkbox"/> June 9 | <input type="checkbox"/> August 4:
<u>Tomato Festival</u> | <input type="checkbox"/> October 6 |
| <input type="checkbox"/> June 16 | <input type="checkbox"/> August 11 | <input type="checkbox"/> October 13 |
| <input type="checkbox"/> June 23 | <input type="checkbox"/> August 18 | <input type="checkbox"/> October 20 |
| <input type="checkbox"/> June 30:
<u>Strawberry Festival</u> | <input type="checkbox"/> August 25 | <input type="checkbox"/> October 27:
<u>Harvest Festival</u> |
| | <input type="checkbox"/> September 1 | |

WAIVER OF LIABILITY AND STATEMENT OF AUTHENTICITY:

In consideration for participating as a vendor in the Allen Street Farmers Market, I assume all risks of injury suffered while on and/or upon the premises of the market and release and agree not to sue the Allen Neighborhood Center, its employees or anyone connected with the Allen Neighborhood Center of any claim, damages, costs, or cause of action which I have or may in the future have as a result of injuries or damages sustained or incurred while on and/or upon the premises of the Allen Neighborhood Center or Allen Street Farmers Market as a farm market vendor.

I, the undersigned, have read the waiver of liability and statement of authenticity as well as the ASFM policy and both understand and agree to abide by each.

Signed: _____

Printed Name: _____ Date: _____

Thank you for joining us at the Allen Street Market!
We appreciate your support, and wish you a very positive experience.

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